



Scottish Fencing Events Sub-Group Terms of Reference

Background

Scottish Fencing Events sub-group
Terms of Reference v1.0
Date: 27/05/2022

The Events sub-group will operate as a working group within Scottish Fencing and will contribute to the delivery of Scottish Fencing events.

Term

3 years maximum or until 31 March 2025

Frequency of meetings:

As required ahead of events but not less than three times per year.

Members

Scottish Fencing are keen to work with members of the fencing community who have an interest in contributing to the planning and delivery of Scottish Fencing events.

Main Group Members
SF Board Director with responsibility for events
SF Operations Manager

Objectives

- Plan and deliver Scottish Fencing events (Scottish Open, SYC's, Scottish Schools, Youth, Senior and Veterans 5 Nations)
- Coordinate qualification competitions for British events (BYC's, GB Cup, Winton Cup)
- Work with the People development sub-group to grow the Scottish Fencing event workforce, developing relevant training opportunities
- Develop a strategy for events equipment
- Coordinate trophy administration
- Ensure the welfare of Under 18's at all events
- Ensure feedback and reporting to the board are part of the strategic process

Desired Outcomes

- Ensure Scottish Fencing run events which achieve a good feedback rating from participants
- Ensure events run by Scottish Fencing make a surplus so that:
 - SF can cover the costs of storing equipment when it is not in use during the year
 - SF can repair equipment,
 - SF can replace damaged and outdated equipment
 - SF can support other event organisers by renting equipment at a subsidised cost

Leaving the group

Membership of the group will be deemed to have lapsed should the member fail to attend 3 consecutive meetings without sending apologies to the Director with responsibility for events or for a period of 12 months, whichever comes first. Members may choose when they wish to leave the QDT and are asked to do so in writing to the Director.

Standards, Code of Ethics and Conduct & Conflict of Interests

All members are expected to operate in accordance with the Standards, Code of Ethics and Conduct and Conflict of Interests Policies agreed by Scottish Fencing. These are available on the Scottish Fencing website and a copy will be given to each member.

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